

## BOARD MEETING NOTES Wednesday, October 25, 2023 Via Teleconference

Present: Sarah Adolphson, Justin Bartha, Bill Harrison, Jennifer Howell, Kelsey Lee Offield, Ragan O'Reilly Staff: Leslie Culp, Maureen Lee, Anna Rogers

- I. Welcome & Greetings
  - a. Meeting called to order.
- II. Program Update: Leslie
  - a. Ask: A child at Kaiser celebrating his last birthday. We want to make it very special for him. Request Birthday Messages/Appearance of characters from one of his favorite shows Paw Patrol, Black Panther or Spiderman.
  - b. Program #s for 2022:
    # of Community Members Seen: 3549
    # of Workshops: 108
    # of Volunteers: 170
    # Mentor Hours: 3409.25
  - c. Program Staff: We have hired a few part-time directors which has proven to be cost-effective and has allowed us to return to do more programming.
  - d. We are either back at all our facilities or have been asked to return for programs except one in Santa Monica.
  - e. As we don't have some of the weekend programs from pre-Covid days, we have begun to do more programs in the Art Salons.
  - f. We have expanded our reach to other communities that we were not serving before such as Penny Lane (Youth 18-23 y/o transitional housing, resources & training specifically young men) and Talisa Apartments (LAFH) and Community of Friends-Vista Nueva and Brandon House (another area we had not served before).
  - g. Atlas Kardia a grant that we were awarded end of last year that allowed us to hire Charyn whose focus is self-esteem programming.
  - h. Our self-esteem program Step Up (formerly GirlTalk) has their graduation scheduled for Nov 12<sup>th</sup>. It will consist of a presentation of their talents/what their best at different from previous years which was a fashion show. Need some suggestions for program name to replace "Step Up"
- III. HEAVEN 2024 Updates: TAOE Team
  - a. Heaven Deck
  - b. Heaven visionary is Neil Gaiman: Heaven is both a library, the place where we go for knowledge, for wisdom, for advice and for stories, and heaven is also a refuge, somewhere that we can go, whoever we are, for safety and protection. Heaven contains librarians and refugees, shelters the helpless, and gives them -- us -- somewhere quiet to sit and read or listen.
  - c. We have gotten a good response so far. Team is working hard on Sponsorships, tables and tickets.
  - d. 2025 Visionary: Steven Spielberg & Kate Capshaw once confirmed to announce at coming Heaven.
- IV. 2024 Budget Overview, IRS, All Financial and Compliance: Anna
  - a. Sent Spreadsheet of budget.
    - b. Audits 2019, 2020 and 2021. Future plan for audits that is required for grants.
  - Introduction To Short Term Strategic Planning Document: Jennifer
- VI. Open Board Questions.
- VII. Meeting Adjourned.

V.